2021 KOICA Scholarship Program Application Guideline

For Master's Degrees

1. Purpose

   The KOICA Scholarship Program (SP) is designed to nurture key leaders in Partner countries who can contribute to the socio-economic development of their home countries.

2. Target Countries

   - Countries selected by KOICA among the DAC List of ODA Recipients
   - The list of target countries is subject to change annually to the policies of the Korean government or KOICA

Region	Asia*	Africa	Latin America	Middle East	Oceania	CIS
Countries	13 countries	24 countries	11 countries	3 countries	3 countries	9 countries
Name of countries (63)	Afghanistan Bangladesh Cambodia India Indonesia Lao PDR Mongolia Nepal Pakistan Sri Lanka Philippines Timor-Leste Vietnam	Algeria Angola Burundi Cameroon Côte d'Ivoire DR Congo Egypt Ethiopia Gabon Ghana Kenya Libya Madagascar Morocco Mozambique Nigeria Rwanda Senegal Sudan Tanzania Tunisia Uganda Zambia Zimbabwe	Colombia Dominican-Republic Ecuador El Salvador Guatemala Haiti Honduras Jamaica Paraguay Peru Venezuela	Iraq Jordan Palestine	Fiji Papua New-Guinea Solomon Islands	Azerbaijan Belarus Georgia Kazakhstan Kyrgyzstan Tajikistan Turkmenistan Ukraine Uzbekistan

*Note. The courses written 'for 13 Asia countries' are only eligible for applicants from the 13 Asia countries above

3. Available Universities and Fields of Study

Master's degree programs offered at the universities below.

Field of Study	University
Techno-Entrepreneurship Competency Based on ICT Convergence	Handong Global University
Economic Development Policy for Sustainable and Inclusive Growth	KDI(Korea Development Institute) School
Global Education Leadership	Korea National University of Education
Fisheries Science	Pukyong National University
Capacity Building for SDGs **(for 13 Asia countries)**	Seoul National University
Civil Society Leadership **(for 13 Asia countries)**	Ajou University
ASEAN Gender Leadership **(for 13 Asia countries) (for Women)**	Ewha Womans University

* All applicants can take only one course for application of KOICA SP program.

* **For more details on the available** courses, refer to the Program Information of each course that is available to access in the KOICA CIAT website (http://www.koica.go.kr/ciat/index.do)

English webpage → **Menu** (Stay connected → Notice)

4. Qualifications

Prospective applicants must meet all of the following conditions.

(1) **Citizenship:** Be a citizen of the Scholarship Program target country.

(2-1) Government Nomination **if applying to the Master's Degree Program in Civil Society Leadership, go to (2-2) : Be officially nominated by his/her government: be a government employee with a minimum 2 years of experience in the field of study

    * Exception 1 - Applicants with a background in international development NGO may also apply, under the condition that he/she provide two recommendation letters from

        -1) his/her government office; and

        -2) the Korean Embassy, a world widely known NGO, an UN-associated organization, or the KOICA Overseas Office within your region.

(2-2) **Affiliation (**Master's Degree Program in Civil Society Leadership applicants only)** : Be a member of a well-respected civil society organization (CSO) with a minimum 2 years of experience: applicants must provide two recommendation letters written by someone in each of the following two categories:

-1) a senior member of your organization, an UN-associated organization, or other global civil society organization; and

-2) a senior member of your government office, Korean Embassy or the KOICA Overseas Office within your region.

(3) **AGE:** (Preferably) Be under age 40 as of February 1, 2021.

(4) **Health:** Be in good health, both physically and mentally.

- Those with disabilities, but in good mental and physical health, are eligible to apply.

- Those with severe illness are NOT ELIGIBLE to apply.

(5) **Level of Education:** Have a completed bachelor's degree or an equivalent to college / university level Educational background.

 * Some programs have specific qualifications in terms of the level of education and refer to Program Information of each program.

(6) **English Proficiency:** Have a good command of both spoken and written English in order to take classes conducted entirely in English and to be able to write academic reports and theses in English.

(7) Not be a person who has withdrawn from KOICA's scholarship program.

(8) Have not participated in KOICA scholarship program or any of the Korean Government's Scholarship Program before.

(9) and other qualifications from the university you are going to apply (refer to the Program Information)

5. Support Service (Scholarship Benefits)

Supports	Amounts	Note
Air Fare	Actual amount paid	- Cannot be borne by KOICA in special circumstances like when a participant violates academic regulations - Not borne by KOICA when a participant temporarily leaves to his/her home country during the training period. - Except for above, borne by KOICA
Tuition Fees	Full amount required by a university	- Borne by the university
Extracurricular Activities	Part of the expenses needed for study visits, workshops, Korean language classes and others, except for regular classes	- Amount borne by a school varies - Part of the expenses can be borne by participants, and the amount varies among Universities
Monthly Allowance	KRW 999,000 per month	- It includes expenses for meals, books and study supplies if needed - Same amount will be provided per month - If a participant does not stay in Korea for specific reasons like temporary leave to his/her home country, the allowance for that

		month shall be prorated for the corresponding number of days studies in Korea (KRW 33,300/day). * The amount deducted (33,300/day) is the same regardless of how many days are in the month.
Accommodation	Actual amount paid	- Electricity and other utility fees shall not be covered. - Cost for cleaning, laundry or exchange of bedding shall not be covered. - Except for the above, borne by the university
Settlement Allowance	KRW 600,000 (once)	- Expenses needed to enter Korea, such as visa fee, alien registration card issuing fee and others - Borne by the university
Scholarship Completion Grants	KRW 300,000 (once)	- EMS and other expenses needed for returning home (e.g. cost for sending materials) - Borne by the university before departure
Insurance	Actual cost paid	- Refer to separate documents for detailed insurance coverage - Borne by KOICA

* Notes

-KOICA only provides the expenses above.

-Visa expenses, COVID19 diagnosis for departure, stopover expenses, local transportation and other sundry expenses will not be covered.

-KOICA arranges and pays for the participant to travel to and from Korea. KOICA will cover economy class, round-trip airfare.

-If a participant wants to change the flight itineraries, they should pay the additional airfare.

-The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2-3]) necessary for this Scholarship Program.

6. Selection Procedures

Period	Procedures	Details
~ April, 2021	**Application**	**[Application package submission]** **- Application deadline (to the KOICA overseas office and the Korean Embassy): April 5, 2021** - Prepare all required documents for your admission package and fill out the 'Document Checklist'. - Submit the application package (including both university and KOICA application forms and other required documents) to the

		KOICA overseas office or the Korean Embassy by the submission date. - Original copies should be sent to the university before the phone interviews.
April 5 -April 12	**On-site Interview (KOICA)**	- Participate in an on-site interview by the KOICA overseas office or the Korean Embassy. If an applicant lives in a country where the KOICA overseas office / Embassy does not exist or lives far from the capital city, he / she can be interviewed by phone after consulting with the KOICA overseas office / Embassy. - **The KOICA Overseas office or the Korean Embassy send the result of interview and related documents to KOICA HQ**: **April 12**
April 13 -April 21	**Document Screening (University)**	**[1st round: Document Screening]** -Applicants nominated by the KOICA overseas office or the Korean Embassy as a result of the on-site interview and have submitted their application packages are considered for document screening. -University conducts document screening,
April 26	**Result of Document Screening**	-The result for the 1st round selection will be announced to the applicants. [Preparation for the 2nd round] - Details of the interview including the interviewee list will be sent to the KOICA overseas office and interview arrangements will be made respectively.
April 28 -May 12	**Interview (University)**	**[2nd round: Phone(online) Interview]** - University conducts the second round (interview) according to the interview schedule. - Schedule for interview will be notified individually by the KOICA overseas office or the Korean embassy with 2-3 day notice in advance. *** Some universities would be mandatory to essay test for 2nd round.** **- KOICA HQs announces the result of interview to the** KOICA overseas office **or the Korean Embassy: May 14**
May 17 -June 18	**Medical Checkup (Local)**	**[3rd round: Medical Check-up]** - Applicants who successfully pass the 2nd round must take the Medical Check-up at the designated institution. -The detailed guideline of the medical check-up and list of the designated medical institution will be notified after passing the interview successfully. - Examination cost, transportation and accommodation fees will NOT be reimbursed. - KOICA will not pay for the treatment necessary after the examination.
June 23	**Admission Notification (result of Medical Checkup)**	- Admissions results(Medical Checkup result) will be notified to the KOICA overseas office or the Korean embassy. - KOICA informs the participants of their scheduled entry to Korea after notification.
August	**Entry to Korea (Medical check-up in Korea. Etc.)**	

* The timeline for Selection process and date of 'Entry to Korea' above would be changed due to the COVID19 pandemic.

** If you are disqualified for long-term stay by the medical check-up in Korea, you may be deported even if you have successfully passed the local check-up in your country.

7. Required Documents

All documents should be sent to the KOICA overseas office or the relevant government office.

① KOICA Application Form

② Recommendation letter from applicants' governments

③ Document Checklist

④ University Application form with required documents for the university
  * Refer to Program Information on KOICA CIAT Website.

  * Important Notes for All Applicants:

  - All forms should be <u>typed in English</u> and all the supporting documents should be <u>in English</u>. Documents in any other language should be accompanied by a notarized English translation.
  - Original documents should be submitted. (If it is unavailable, the originating institution must authorize copies before they are submitted.)
  - If any of the submitted materials contain false information, admission will be rescinded.
  - Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
  - Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

8. Contacts

  1) **Application & Document Submission**
     - KOICA Overseas Office or Korean Embassy

  2) **Major and University Admissions**
     - Universities (Refer to the Program Information)

  3) **Other inquiries**
     - KOICA HQs (Email : koica.sp@koica.go.kr)
     - KOICA CIAT Website (http://www.koica.go.kr/ciat/index.do)